



A co-educational day school for pupils aged 3 - 18

June 26th 2011

Dear Parents

I understand that this year has been very difficult for many of you regarding the paying of the school fees. Many of you have spoken to me about a payment plan and I have agreed with the accounts department that we will make a payment plan available for the next academic year. It will operate as follows:

- The annual fee will be divided over a ten month period
- Monthly payments will begin in July for ten months
- May and June will be a payment holiday
- The monthly payments will be based on this year's fees and adjusted in September if the fees are increased.
- Book fees ; activities fees and bus fees are not included in this plan and need to be paid when your are invoiced

Please indicate by completing the form below if you would like to take up this option for paying next year's fees.

Yours sincerely

S M Manser
Principal

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Return to Ms Dahlia

Name of Child.....

Year Group in September 2011.....

I wish to take up the option of paying monthly over a ten month period. I agree to pay the monthly payment at the beginning of each calendar month through the bank transfer system.

Signed.....